



**Announcement of the Royal Thai Embassy in Canberra  
on Seeking Potential Candidates for the Position of  
Honorary Consul of the Kingdom of Thailand in Melbourne, Victoria.**

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The Royal Thai Embassy in Canberra is calling for applications from interested persons in serving as the Honorary Consul of the Kingdom of Thailand in Melbourne, Victoria. Details are as follows:

- 1. Title:** Honorary Consul
- 2. Location:** Melbourne with consular district covering the State of Victoria, Commonwealth of Australia
- 3. Closing date for Applications:** Monday 1 March 2021
- 4. Functions of the Honorary Consul:**

4.1 The position of Honorary Consul is one of honour, entrusted by the Government of the Kingdom of Thailand with representation of Thailand to perform consular functions to the fullest ability and with responsibility to safeguard and protect the interests of Thailand and Thai nationals, in accordance with the Regulation of the Ministry of Foreign Affairs Governing the Appointment and Functions of Honorary Consular Officers of the Kingdom of Thailand B.E. 2563 (2020)<sup>1</sup>. The Honorary Consul shall be under direct supervision and guidance of the Embassy.

4.2 In particular, the Honorary Consul shall

- 4.2.1 make every effort to receive recognition from local authorities concerned in order to facilitate the performance of his/her functions;
- 4.2.2 render assistance in all official matters to the Embassy or the Consulate-General as well as its staff;
- 4.2.3 have the function to care for, safeguard, and protect the rights and interests of persons or juristic persons holding Thai nationality in economic, political, labour, and social matters within his/her consular district by coordinating with the Embassy;

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<sup>1</sup> <https://canberra.thaiembassy.org/wp-content/uploads/RegulationEng2563.pdf>

- 4.2.4 use his/her best efforts to enhance friendly relations, and protect and promote Thailand's interests and status, particularly in economic, political, trade, investment, cultural, social, scientific, technological and innovation, sports and tourism areas, and report to the Embassy on any information or incident affecting those interests;
  - 4.2.5 study and monitor trends, conditions and situations, particularly in economic, political, cultural and social areas within his/her consular district, which may affect the interests of Thailand, and report to the Embassy;
  - 4.2.6 report to the Embassy regarding the enactment or amendment of any laws, regulations, or by-laws of the receiving State(s) which may affect the interests of Thailand and Thai communities in his/her consular district;
  - 4.2.7 where possible, organise activities to promote Thai culture and Thailand's interests, particularly in economic, political, trade, investment, cultural, social, scientific, technological and innovation, sports and tourism areas, such as visits of delegations from trade, academic and cultural sectors, Thai products exhibitions, or Thai food festivals;
  - 4.2.8 protect, assist, and safeguard Thai nationals and their interests in his/her consular district within the bound of domestic laws and the Vienna Convention on Consular Relations of 1963;
  - 4.2.9 promptly report to the Embassy on the death, arrest, custody, detention, or imprisonment of Thai nationals;
  - 4.2.10 regularly visit and render assistance to Thai nationals while being hospitalised, arrested, held in custody, detained or imprisoned;
  - 4.2.11 assist Thai nationals in distress, including those discharged from arrest, custody, detention or imprisonment, to return to their domicile, in accordance with relevant Thai laws and regulations; and
  - 4.2.12 regularly visit Thai communities within his/her consular district;
- 4.3 The Honorary Consul is not authorised to issue or amend Thai passports or any other Thai travel documents.

4.4 The Honorary Consul is not authorised to issue visas to foreigners to enter the Kingdom of Thailand and cannot legalise any documents in the name of the Honorary Consul of the Kingdom of Thailand.

4.5 For more information about functions of the Honorary Consul, please refer to the Regulation.

**5. Essential Qualifications and Requirements:**

5.1 The Honorary Consul shall have the following qualifications:

(1) holding any nationality but should reside in the city where the consular post is located or a nearby city that is convenient for the performance of his/her functions;

(2) being held in high esteem, being financially sound and solvent, and having the potential to carry out work for the benefit of the Kingdom of Thailand; and

(3) never been sentenced to imprisonment by a judgement in any criminal case, except for an offence committed through negligence or a petty offence.

5.2 In addition to the abovementioned qualifications, under the Protocol Guidelines of the Department of Foreign Affairs and Trade of Australia, the Honorary Consul must:

5.2.1 be Australian citizens or permanent residents;

5.2.2 be of good character;

5.2.3 enjoy a good reputation in the local community;

5.2.4 be able to communicate and maintain good relations with the authorities in the consular district;

5.2.5 reside in a major centre (preferably a capital city) in the consular district; and

5.2.6 be readily available to provide routine services to consular clients and accessible at all times to deal with emergencies.

**6. Term of Office:** Three (3) years starting from the date of issuance of the Letter of Commission to the 31<sup>st</sup> December of the third year of his/her term of office. The term of office may be renewable in accordance with the Regulation.

**7. Remuneration:** The Honorary Consul is not entitled to salary, pension, claim of compensation, or any other forms of remuneration from the Ministry of Foreign Affairs of the Kingdom of Thailand or the Royal Thai Embassy during or after the term of office comes to an end, unless specified otherwise by the Ministry of Foreign Affairs upon approval by the Ministry of Finance of the Kingdom of Thailand.

The Honorary Consul is not authorised to charge any fees or receive any remuneration for consular services such as protection, assistance, and safeguard given to Thai nationals.

**8. Procedure for Application:** Please submit (1) résumé, (2) a cover letter detailing how the applicant meets the essential qualifications and requirements and (3) “Police name check certificate” (issued less than 3 months prior to submitting the application); as well as other documents relating to applicants’ qualifications to [thaiembassy.can@mfa.mail.go.th](mailto:thaiembassy.can@mfa.mail.go.th) with subject heading as “Honorary Consul in Melbourne” by the closing application date, Monday 1 March 2021. Only successful candidates will be contacted for selection.

**9. Selection Process:**

9.1 The selection process will be conducted by the Royal Thai Embassy’s “Committee on Nomination and Evaluation of Honorary Consular Officers of the Kingdom of Thailand”, which will review comprehensively all submitted applications to ensure that candidates meet the essential qualifications and requirements. Only those applicants who meet suitable qualifications and requirements will be contacted for an interview or additional assessment to evaluate each candidate’s knowledge, abilities and personal character deemed appropriate for the position. An announcement will be made on Friday 12 March 2021 on the shortlisted candidates.

9.2 Candidates who are shortlisted will be considered and approved by the Ministry of Foreign Affairs of the Kingdom of Thailand’s “Committee on Consideration of the Appointment, Term of Office, and Discharge of Functions of Honorary Consular Officers of the Kingdom of Thailand to Foreign States” for an appointment of the Honorary Consul. During this process, shortlisted candidates may be required for an interview to further present his/her respective vision and potential work plans. A final announcement on the successful candidate will be made at the earliest opportunity.



(Busadee Santipitaks)

Ambassador

1 February B.E. 2564 (2021)