

## Business Visa

1. Business visitors or people engaged in any business activities such as attending a meeting or a conference, working or conducting a business in Thailand must have **a Non-immigrant B visa** before entering Thailand. The non – immigrant B visa is categorized into 2 categories:
  - **A single entry visa** allows you to stay up to 90 days. The application must be supported by a letter from an employer in Australia or a business counterpart in Thailand, The fee is \$90.00 AUD. (nonrefundable)
  - **A multiple entries visa** allows you to stay up to 90 days for each entry and valid for multiple entries to Thailand within one year, however the applicant must report himself/herself to the nearest immigration office or to the police station. The application must be supported by the followings:
    - A letter from an employer in Australia and a business counterpart in Thailand which stating clearly the necessity of getting a multiple entries one year visa.
    - A work contract.
    - A business registration of a company he/she working for.

(The Royal Thai Embassy reserves the right to request more documents). The fee is \$225.00 AUD (nonrefundable)
2. One application form must be completed and submitted together with:
  - A photocopy of an airline ticket, an e-ticket or an itinerary.
  - One passport-sized photographs.
  - An original plus a photocopy of a Passport or travel document with **at least 6 months** validity beyond the proposed date of departure from Thailand.
3. Fees must be paid in Australian dollars by bank cheque, money order, or cash only.
4. All visas take a minimum of 3 working days to process after lodgement of application.
5. Applying or Returning by mail:
  - Once an application has been received at the Royal Thai Embassy, it takes at least 3 working days to process. We cannot guarantee any postal time; therefore, the applicant should allow at least 15 working days to lodge the application.
  - Preferable by express post or registration post. Any application arriving without a return, self-addressed security enveloped, or inadequate documents or payment will not be processed until all the requirement have been met.
  - We reserve the right to take no responsibility for any post return if the passport is damaged or lost during transit.
  - No responsibility is taken for any lost or damage via Post.

REMARK: The Royal Thai Embassy reserves the right to approve any type of visas based on the purpose of visit and supporting documents, which will be considered on a case by case basis.