

LEGALIZATION SERVICES

DOCUMENT QUALIFIED FOR LEGALIZATION:

According to the regulation issued by the Ministry of Foreign Affairs of Thailand, the Royal Thai Embassy is authorized to legalize documents bearing the seal of the Department of Foreign Affairs and Trade of Australia only.

FEES:

The fee is **AUS\$25.00** per document which must be paid either in cash or money order made payable to the Royal Thai Embassy. (Neither a company check nor a personal check will be accepted.)

DOCUMENTS AND ITEMS TO BE SUBMITTED:

1. Original documents to be legalized
2. A copy of every page of the original documents to be legalized in item 2.
3. Fees
4. If the applicant would like the Embassy to return the legalized documents by mail, please give a self-addressed registered Australia Post envelope.
5. If the documents are not submitted by the owner, a power of attorney and the owner's I.D. card as well as its copy are to be submitted along with the application form.

PROCESSING TIME:-

1. Documents submitted in person are processed approximately within 2-3 days.

Documents submitted by mail are processed approximately within 7 days, excluding mailing time.

DISCLAIMER:-

The Royal Thai Embassy assumes no responsibility for the contents of the documents submitted for legalization.

BIRTH CERTIFICATE

To obtain a Thai birth certificate for a Child who is born in Australia to a Thai father or a Thai mother, please submit the following documents:

1. Parents' Passports including or Thai Identification Card, if any (3 copies)
2. Certificate of Marriage (3 copies)
3. Australian Birth Certificate issued by the respective Births, Deaths and Marriages Registry in Australia. It must be notarized by the Department of Foreign Affairs and Trade of Australia (DFAT).
4. Completed application forms
5. Two photographs of the child (size 2" x 2")
6. AUS\$25.00 fee for legalization of Birth Certificate which is notarized by the DFAT.

For further information, please contact: Tel. 02 – 6273 1149

Birth Certificate is issued free of charge

For mail-in application

Note:

- o **State Authentication Authorities in Australia**
- o **Authentication Office, DFAT**

REGISTRATION OF MARRIAGE

The marriage parties are required to submit an application in person. Please make an appointment with the Embassy's official one (1) week in advance.

The following documents are required:

1. The marriage parties' valid passports
2. A divorce certificate or court's judgment is required if one of the marriage parties used to register his/her marriage under foreign law
3. In cases where one of the marriage parties' marriage is registered under Thai law, a Thai Divorce Certificate or a court's judgment is required.
4. Copies of Thai Identification Card or Thai House Registration, if any

Certificate of Marriage is issued free of charge

REGISTRATION OF DIVORCE

Both divorce parties are required to submit an application in person. Please make an appointment with the Embassy's official one (1) week in advance.

The following documents are required:

1. Both parties' valid passports. The female party's last name in her passport must have already been changed to the husband's last name.
2. An original of Thai Certificate of Marriage
3. Copies of Thai Identification Card or Thai House Registration, if any

Certificate of Divorce is issued free of charge.

DEATH CERTIFICATE

To apply for a death certificate for a Thai citizen, the applicant may have a relationship to the deceased as household member such as son, daughter, parents, spouse, relatives, or others.

The following documents are required:

1. Thai Passport of the deceased and the deceased's Australian or Thai Identification Card.
2. Australian Death Certificate issued by the local Australian Births, Deaths and Marriages Registry with its embossed seal official on it. It must be notarized by the DFAT.
3. Thai Passport of the applicant
4. Completed application forms
5. AUS\$25.00 fee for legalization of Death Certificate which is notarized by the DFAT.

Death Certificate is issued free of charge

For mail-in application

Note

- o **State Authentication Authorities in Australia.**
- o **Authentication Office, DFAT.**

REGISTRATION OF ADOPTION

To obtain a registration of adoption of a Thai minor, all adoptors must have already been approved by the Public Welfare Department of Thailand and then must submit the following documents to the Embassy:

1. Completed registration request forms
2. Original Adoption Certificate and other legal documents from Thailand
3. The adoptor's passport (including the spouse's passport)
4. The adopted child's passport
5. The adoptor's driver license (including the spouse's driver license)
6. Two photographs of the child (size 2" x 2")

A Registration of Adoption is issued free of charge.